



State Auditor  
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# OFFICE OF THE STATE AUDITOR

## *E-Update*

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October 7, 2016

1. Meeting: Volunteer Fire Relief Association Working Group
  2. Deadline: Forfeiture Reporting
  3. Avoiding Pitfalls: Municipal Liquor Store Internal Controls
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### **1. Meeting: Volunteer Fire Relief Association Working Group**

The Volunteer Fire Relief Association Working Group will meet on Tuesday, October 11 from 11:00 a.m. to 1:00 p.m. at our 525 Park Street office in Saint Paul. Meetings are open to the public. Agendas and materials are available on the OSA website at:

<http://www.auditor.state.mn.us/default.aspx?page=reliefworkinggroup>.

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### **2. Deadline: Forfeiture Reporting**

October 20th is the deadline for law enforcement agencies to report final disposition of property seized subject to forfeiture for the month of September. To report final disposition of forfeitures, please go to:

<https://www.auditor.state.mn.us/safes/>.

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### **3. Avoiding Pitfalls: Municipal Liquor Store Internal Controls**

Municipal liquor stores are cash businesses which present financial risks that other city functions may not. As a result, cities need to actively monitor liquor store operations.

We offer several practical liquor store internal control suggestions in our Statement of Position entitled "Internal Controls for Municipal Liquor Stores", which can be found at:

<http://www.auditor.state.mn.us/default.aspx?page=20110607.014>.

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